



**Submission Form
To
UN-REDD Programme Policy Board**

Part A. Policy Board Submission	
<p>Policy Board Meeting <input checked="" type="checkbox"/></p> <p>Note: The initial Global Joint Programme was presented to the Policy Board at its first meeting. It agreed that the subsequent Global Joint Programmes, or substantive revisions, will be approved by the Policy Board.</p> <p>This form is a submission for a budget revision, to add the establishment and functioning of the <i>Secretariat of the UN-REDD Programme</i>.</p>	<p>Inter-sessional Decision <input type="checkbox"/></p>
Date of Meeting: 14-15 June 2009	Date of Decision:

Part B: Programme Summary <i>To be completed by the Participating UN Organizations</i>	
<p>From: <i>Participating UN Organizations' Representatives:</i></p>	<p>Date of Submission: 22 May 2009</p>
<p>FAO: <i>Name:</i> Peter Holmgren <i>Title:</i> Director, Environment, Climate Change and Bioenergy Division</p>	<p>Contact details: <i>Telephone:</i> 0039-06-570-52714 <i>Email:</i> Peter.Holmgren@fao.org</p>
<p>UNDP: <i>Name:</i> Charles McNeill <i>Title:</i> Senior Policy Advisor, Environment and Energy Group</p>	<p>Contact details: <i>Telephone:</i> +1-212-906-5960 <i>Email:</i> Charles.McNeill@undp.org</p>
<p>UNEP: <i>Name:</i> Tim Kasten <i>Title:</i> Deputy Director, Division for Environmental Policy Implementation</p>	<p>Contact details: <i>Telephone:</i> +254-20-762-4749 <i>Email:</i> Tim.Kasten@unep.org</p>
<p>Proposed programme, if approved, would result in:</p>	<p>Proposed programme resulted from:</p> <p><input type="checkbox"/> National Authorities initiative within UN-</p>

<input type="checkbox"/> New programme/Joint Programme	REDD Programme Framework Document
<input checked="" type="checkbox"/> Continuation of previous funding (budget revision to the existing joint programme, adding the UN-REDD Programme Secretariat)	<input checked="" type="checkbox"/> Participating UN Organizations within UN-REDD Programme Framework Document
<input type="checkbox"/> Other	<input type="checkbox"/> Other (explain)
Participating UN Organization(s): FAO, UNDP, UNEP	
Implementing Partner(s): UNOPS	
Programme ¹ Title: UN-REDD Programme – Global Joint Programme (International Support Functions)	
Total Programme Budget: 2,888,415 US\$	
Amount requested: 2,888,415 US\$	
Amount and percentage of indirect costs on UN REDD Funds requested: 188,961 US\$ (7%)	

Budget Summary (UN-REDD Fund Source only) – See Programme Document Attached

Budget Category	FAO	UNDP	UNEP	Total
Personnel	757,919	861,644	753,191	2,372,754
Contracts			148,500	148,500
Training of Counterparts				
Supplies			50,000	50,000
Other direct costs (misc)			128,200	128,200
Subtotal	757,919	861,644	1,079,891	2,699,454
Indirect Support Costs	53,054	60,315	75,592	188,961
Grand Total	810,973	921,959	1,155,483	2,888,415

¹ The term “programme” is used for projects, programmes and joint programmes.

Narrative summary of programme
Not to exceed 500 words

1. Background

The Global Joint Programme Document details the planned activities and budgets for the implementation of the international support functions. The total budget and budget allocations of about US\$ 7 million were approved by the UN-REDD Programme Policy Board at its first meeting (9-10 March 2009). Separate Joint Programme Documents are being prepared for the country actions.

2. Purpose of Proposed Budget Revision

The overall formulation of the programme remains the same as per the Global Joint Programme document presented at the first Policy Board Meeting of the UN-REDD Programme (9-10 March 2009, Panama).

The budget is being revised to add the establishment and functioning of the UN-REDD Programme Secretariat. It also includes funding for the regional support functions.

The present revision also takes into account the Policy Board recommendation to amend the title of Outcome 4. It also aligns the title of Outcome 1 with the UNFCCC process terminology, and uses “multiple” benefits instead of co-benefits in outcome 3 to emphasize the importance of ecosystem services, livelihoods and other socio-economic and environmental benefits that forests provide.

The Global Joint Programme outcomes aim to increase international confidence and understanding about the feasibility and options for including a REDD mechanism in a Post-Kyoto regime. Specifically, by June 2010 the following outcomes will be achieved:

Outcome 1: Improved guidance on Monitoring, Reporting and Verification (MRV) approaches (led by FAO)

Outcome 2: Increased engagement of stakeholders in the REDD agenda (led by UNEP)

Outcome 3: Improved analytical and technical framework of multiple benefits for REDD decision-makers (led by UNDP and UNEP)

Outcome 4: Increased knowledge management, coordination and communication (co-led by the three agencies)

See Annex 1 for more details.

Part C: Technical Review

(to be completed by the UN-REDD Programme Secretariat on behalf of the Policy Board)

3. Evaluation of Proposal by the Secretariat

n/a

General Principles and Selection Criteria

(a)	Is the programme explicitly linked to the UN-REDD Programme Framework Document?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b)	Does it fall within the scope of activities outlined in the UN-REDD Programme Framework Document?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c)	Does it promote and ensure national ownership (for national joint programmes) ? n/a	Yes <input type="checkbox"/> No <input type="checkbox"/>
(d)	Does(do) the organization(s) have the appropriate system(s) to deliver the intervention? (and based on earlier performance and programme delivery)	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(e)	Is the programme effective, coherent, and cost-efficient?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(f)	Does the programme avoid duplication of and significant overlap with the activities of other actors?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(g)	Are the proposed deliverables and responsibilities of the Participating UN Organizations in-line with the expected roles as set out in the Framework Document?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(h)	Does it build on existing capacities, strengths and experience?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(i)	Does it promote consultation, participation and partnerships agreed with existing coordination mechanisms?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(j)	Is the planned programme disbursement rate realistic?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<p>Elaborate: <i>(Summary of technical review)</i></p> <p>The original Global Joint Programme Document for the International Support Functions was developed in accordance with the technical guidance set out in the Framework Document. However, it did not include provision for the establishment of the Secretariat for the Programme. The proposal for the revision is justified and essential for the delivery of the programme.</p>		

Part D: Administrative Review <i>To be completed by the UN-REDD Programme Secretariat</i>		
4. Review by the Secretariat		
(a)	Does the programme document comply with format? <i>(including cover page, results framework, etc.)</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b)	Is the Budget in compliance with required categories?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c)	Is the Indirect Support Cost within the approved rate?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(d)	Is the Programme Summary completed? <i>(for posting on website)</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(e)	Is the Progress Report included? <i>(for supplementary funding only)</i> n/a	Yes <input type="checkbox"/> No <input type="checkbox"/>

Part E: General Criteria for Prioritising		
(a)	Must be in line with the UN-REDD Programme MDTF TOR	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b)	Need to address high priority activities that have significant impact, and by nature must address timing imperatives and considerations.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<p><input type="checkbox"/> <i>Overall review of programme submission</i></p> <p>The budget revision addresses a priority output, enabling the establishment of the Secretariat of the UN-REDD Programme.</p>		

Part F: Decision of Policy Board

5. Decision of the UN-REDD Programme Policy Board:

- ☒ Approved for a total additional budget of US\$ 2,888,415
☐ Approved with modification/condition
☐ Deferred/returned with comments for further consideration
☐ Rejected

Comments/Justification

Angela Cropper
Deputy Executive Director, UNEP
Co-Chair, UN-REDD Programme Policy Board

Signature

15 June 2009

Eduardo Reyes
Sub-Administrator General,
National Environmental Authority, Government of Panama
Co-Chair, UN-REDD Programme Policy Board

Signature

15 June 2009

Part G: Administrative Agent Review

To be completed by the Administrative Agent (MTDF Office, UNDP)

7. Action taken by the Administrative Agent: MTDF Office, UNDP

- ☐ Programme consistent with provisions of the UN-REDD Programme MDTF Memorandum of Understanding and Standard Administrative Arrangements with donors.

Administrative Agent:
Bisrat Aklilu, Executive Coordinator, Multi Donor Trust Fund Office, UNDP

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Signature

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Date

